UNIVERSITY OF WOLLONGONG
FACULTY OF INFORMATICS RESEARCH COMMITTEE

Minutes of Special Meeting 1/05 held at 1:30pm on Friday, 13th May 2005 in the Faculty Meeting Room, Building 39, room 150A.

PRESENT: Prof D Steel (Chair), Prof S Bouzerdoum, Mr T Coltman, Prof J Fulcher, Mr A Krishna, A/Prof T Marchant, A/Prof F Naghdy, Dr M Nelson, Prof R Safavi-Naini and A/Prof M Zhang.

IN ATTENDANCE: Ms K Sheridan.

1. RESEARCH INFRASTRUCTURE BLOCK GRANTS (RIBG) POOL 2 RANKING

The Chair outlined the agreed process for ranking, as follows:

- Each application will be discussed for approximately 10 minutes, considering the assessment criteria, recommended $ and highlighting good points and areas for improvement.

- As required by the guidelines, any member applicant (Primary User or Co-ordinator) will leave the room during the discussion of relevant applications so that they do not participate in the consideration or ranking of their own proposal.

- At the end of the meeting, members will be given the opportunity to revise their individual rankings before submission to the Associate Dean (Research).

- After the meeting, the individual rankings will be averaged, taking into account any conflict of interest matters.

- The Associate Dean (Research) may choose to make any adjustments to the averaged ranking, taking into account FRC discussion. Consultation with Heads of Schools and Dean will take place when making any such adjustments.

Each application was discussed in turn, during which relevant FRC members left the room for the duration of the discussion of applications where a conflict of interest existed.

Relevant comments were noted at the meeting and later synthesized for inclusion on the application coversheets for submission to the Research Services Office.

At the end of the meeting, members were given the opportunity to revise rankings before submission to the Associate Dean (Research).

2. NEXT MEETING

Thursday 23 June, 2005 Faculty Meeting Room, Building 39/105A

Professor David Steel
Chair