UNIVERSITY OF WOLLONGONG  
FACULTY OF INFORMATICS RESEARCH COMMITTEE  

Minutes of Meeting 2/07 held at 9:30am on Friday, 18 May 2007 in the Faculty meeting room, Building 39, room 150a

PRESENT: A/Prof T Marchant (Chair), Dr T Coltman, Dr G Cox, Prof J Fulcher, Prof P Ogunbona, A/Prof Yi Mu, A/Prof G Naghdy, A/Prof W Susilo, Dr D Stirling, Prof D Sutanto, A/Prof S Zhu, and Alison Norris (student rep)

IN ATTENDANCE: Ms B Schuster (secretary)

1. PRELIMINARY BUSINESS

1.1 Apologies/Leave of Absence - Apology received from A/Prof Fazel Naghdy, Prof R Chambers, A/Prof Sarath Perera, A/Prof M Zhang

1.2 Confirmation of Minutes for the previous meeting

The minutes of the meeting held on 15 February 2007 were confirmed.

1.3 Business Arising from Previous Meeting

Prof Fulcher noted that although at the last meeting he requested a list of students who were offered HDR scholarships and the number of those students who accepted, to be circulated to members this has not happened.

ACTION: B Schuster to get the list from the Office of Research

1.3.1 Guidelines for establishment of research group for Business Services Centre – Tim Coltman gave a brief update of the new centre. He has received funding from companies such as DHL and Blue Scope. The centre is a location based service with 6 full-time and 5 part-time staff.

2. REPORT FROM CHAIR – VERBAL REPORT

The Chair noted that the main purpose of the meeting was to rank the RIBG applications for 2007. He said it was important to raise the number and quality of postgraduate students in the Faculty and encouraged applications for the Endeavour Awards. These are available for international students from Asia, Pacific, and the Middle East. A/Prof Marchant will distribute copies of the slide he used in the presentation to UOW researchers last month. He asked the members to encourage students to attend the Honours Breakfast on 25 June. He also reported on the recent visit of Prof Manton from the ARC.

Discussion followed about the RQF and it was pointed out that the full details of the process will not be known until later this year. The rules for thesis examiners have become tighter and more stringent. There was some concern raised about changing guidelines for examiners without full consultation from academics.

ACTION: Chair to send a message to the Pro Vice-Chancellor for Research seeking her assurance that the Faculty will be kept fully informed and be given the opportunity to give input into the development of any future changes to the guidelines.

3. RIBG Assessments

The Faculty received 5 Applications. This year 3 applicants gave a preliminary presentation however this is not taken into consideration when ranking the applications. It was suggested that the requests for specific equipment needs could be facilitated by having access to a register of current technology available across campus.
**ACTION:** Chair to send request to the PVC-R for a UOW RIBG equipment register to be established.

4. OTHER BUSINESS

5. NEXT MEETING

The next meeting is scheduled for 1.30pm, Thursday 12 July.

The meeting closed at 11.15am