UNIVERSITY OF WOLLONGONG  
FACULTY OF INFORMATICS EDUCATION COMMITTEE

Minutes of Meeting 3/08 held at 1.30pm on Thursday 12 June 2008 in Building 8, room G24.

PRESENT: A/Prof R Macgregor (Acting Chair), Mr J Cheow, Dr G Cox, Dr P Doulai, Dr J Goard, A/Prof P Hyland, Ms A Meldrum, Prof F Naghdy, Prof P Ogunbona, Dr H Tootell, and Dr ZQ Zhou.

IN ATTENDANCE: Ms A Lonard (Secretary).

1. PRELIMINARY BUSINESS

*1.1 Apologies/Leave of Absence

Apologies were received from Ms B James and A/Professor G Williams.

The Chair welcomed the new student representative, Mr Joe Cheow, to his first meeting.

*1.2 Arrangement of Agenda

1.2.1 Items 1.1, 1.2, 1.3, 2, 7.3 and 8 were starred for discussion.

1.2.2 A motion to adopt the draft resolutions for items not starred was carried.

*1.3 Confirmation of the Minutes of the Meeting of 3 April 2008

The minutes of the meeting of 3 April 2008 were confirmed.

1.4 Business Arising from the Previous Minutes

*2. REPORT FROM THE CHAIR – VERBAL REPORT

The Chair’s report encompassed the following:

♦ Academic Promotion: The Chair distributed a document from the last FEC Chairs’ meeting, outlining some useful information/criteria for staff intending to apply for promotion. The Committee was asked to provide feedback on whether Faculty-specific information/criteria should be included in the document. Members agreed that the information should be as generic as possible to cater for all Faculties, however should include specific examples under each criterion. It was also agreed that workshops and labs should be held for all staff to raise general awareness of the criteria for promotion. The Chair advised that further feedback could be forwarded after the meeting.

♦ Informatics representatives on subcommittees: The Chair reported that various UOW subcommittees have expressed an interest in co-opting Informatics staff onto the subcommittees.

♦ Practical placements: The Chair advised that the University has commenced investigating practical placements in courses. In particular the policies and
procedures used by Faculties. The Chair requested that Schools who offer practical placements forward him any written procedures used.

3. REPORT FROM CEDIR / LEARNING DEVELOPMENT UNIT

4. REPORT FROM THE LIBRARY

5. REPORT FROM STUDENT MEMBER

6. PROGRESS REPORTS ON STRATEGIC PLANNING OBJECTIVES

6.1 2007-2008 Faculty Plan Progress Report

7. SCHOOL ITEMS

SCHOOL OF COMPUTER SCIENCE AND SOFTWARE ENGINEERING (SCSSE)

7.1 Minor Subject Revision: CSCI124 Applied Programming

Resolved FEC08/15:
That FEC recommends approval of the addition of CSCI114 and MATH111 to the co/pre-requisites for CSCI124 Applied Programming, effective from 2009.

7.2 Major Subject Revisions

Dr Holly Tootell advised that CSCI205 Development Methods & Tools should be listed as CSCI205 Software Development Methods & Tools in the agenda.

Resolved FEC08/16:
That FEC recommends approval of the major revisions to the following subjects: CSCI204 Object Programming and Frameworks, CSCI205 Development Methods and Tools, CSCI213 Java Programming and Object Oriented Design, and CSCI222 Systems Development, effective from 2009.

*7.3 New Subject Proposal: CSCI358 Security Engineering

There was some disagreement regarding the title and content of CSCI358 and the use of 'engineering'. The Chair advised the Heads of SECTE and SCSSE to consult further and resubmit the subject proposal to the next meeting of the Committee, 7 August.

Resolved FEC08/17:
That SECTE and SCSSE consult further on the subject proposal for CSCI358 Security Engineering and resubmit the subject proposal by no later than the FEC meeting of 7 August.
SCHOOL OF ELECTRICAL, COMPUTER & TELECOMMUNICATIONS ENGINEERING (SECTE)

7.4 Major amendment: Master of Engineering Studies and Master of Engineering Studies (Double Major)

Resolved FEC08/18:
That FEC recommends approval of the major revision to the Master of Engineering Studies and Master of Engineering Studies (Double Major), effective from 2009.

7.5 New Course Proposal: Graduate Certificate in Technology Engineering

Resolved FEC08/19:
That FEC recommends approval of the introduction of the Graduate Certificate in Technology Engineering, effective from 2009.

7.6 New Course Proposal: Master of Technology Engineering

Resolved FEC08/20:
That FEC recommends approval of the introduction of the new Master of Technology Engineering, effective from 2009.

7.7 Minor amendment: Bachelor of Engineering

Resolved FEC08/21:
That FEC recommends approval of the minor amendments to the Bachelor of Engineering (Computer and Telecommunications Engineering majors), effective from 2009.

7.8 Prizes

7.8.1 Deletion of Prize: Spruson & Ferguson Prize for INFO202 Project

Resolved FEC08/22:
That FEC recommends approval of the deletion of the ‘Spruson & Ferguson Prize for INFO202 Project’, effective immediately.

7.8.2 New Prize: Spruson & Ferguson ECTE457 Thesis Prize

Resolved FEC08/23:

SCHOOL OF INFORMATION SYSTEMS & TECHNOLOGY (SISAT)

7.9 New Course Proposal: Bachelor of Information Systems (Honours), Bachelor of Information Technology (Honours)

Resolved FEC08/24:
That FEC recommends approval of the introduction of an Honours year for the Bachelor of Information Systems and the Bachelor of Information Technology, including the Dean’s Scholars for both degrees, effective from 2009.
7.10 Major amendment: Master of Information Technology Management

Resolved FEC08/25:
That FEC recommends approval of the revision to the Master of Information Technology Management course structure, effective from 2009.

SCHOOL OF MATHEMATICS AND APPLIED STATISTICS (SMAS)

7.11 New subject proposal: MATH324 Calculus of variations and geometry

Resolved FEC08/26:
That FEC recommends approval of the new subject MATH324 Calculus of variations and geometry, effective from 2009.

7.12 Major amendment: Bachelor of Mathematics and Finance

Resolved FEC08/27:
That FEC recommends approval of the major changes to the Bachelor of Mathematics and Finance and the deletion of the Bachelor of Mathematics and Economics, effective from 2009.

*8 ITEMS FOR DISCUSSION AND FEEDBACK

*8.1 Graduate Qualities: SECTE

Resolved FEC08/28:
That FEC recommends approval of SECTE’s proposed Graduate Qualities.

9. OTHER BUSINESS

9.1 Deletion of course: Master of Internet Technology – late item

Resolved FEC08/29:
That FEC recommend approval of the deletion of the Master of Internet Technology, effective from 2009.

10. NEXT MEETING

The next meeting is scheduled for Thursday 7 August.

The meeting closed at 2.10pm.

Angelina Lonard
FEC Secretary
16 June 2008