UNIVERSITY OF WOLLONGONG
FACULTY OF INFORMATICS EDUCATION COMMITTEE

Minutes of Meeting 2/08 held at 1.30pm on Thursday 3 April 2008 in Building 8, room G24.

PRESENT: A/Prof R Macgregor (Acting Chair), Ms Sarah Amos, Dr G Cox, Dr J Goard, A/Prof P Hyland, Ms B James, Dr W Li, Prof F Naghdy, Prof P Ogunbona, Dr H Tootell, A/Prof G Williams, Dr A Worthy, and Dr ZQ Zhou.

IN ATTENDANCE: Ms A Lonard (Secretary).

1. PRELIMINARY BUSINESS

*1.1 Apologies/Leave of Absence

Apologies were received from Dr R Caladine and A/Professor P Doulai.

Dr G Cox was elected as the new SMAS representative. This is the last meeting for Ms S Amos as Ms A Meldrum will be returning from her secondment shortly.

*1.2 Arrangement of Agenda

1.2.1 Items 1.1, 1.2, 1.3, 2, 8.1, 8.2 and 9.2 were starred for discussion.

1.2.2 A motion to adopt the draft resolutions for the items not starred was carried.

*1.3 Confirmation of the Minutes of the Meeting of 14 February 2008

The minutes of the meeting of 14 February 2008 were confirmed.

1.4 Business Arising from the Previous Minutes

*2. REPORT FROM THE CHAIR – VERBAL REPORT

A/Professor Rob MacGregor gave a brief report, encompassing the following:

- Work on the information literacy program has started. It is expected that the program will be implemented in 2009. The program will look at academic standards.

- The Quality Assurance Subcommittee is looking at how Graduate Qualities will be incorporated into subject outlines.

3. REPORT FROM LEARNING DEVELOPMENT

4. REPORT FROM THE LIBRARY

5. REPORT FROM STUDENT MEMBER
6. PROGRESS REPORTS ON STRATEGIC PLANNING OBJECTIVES

6.1 2007-2008 Faculty Plan Progress Report

7. SCHOOL ITEMS

SCHOOL OF COMPUTER SCIENCE AND SOFTWARE ENGINEERING (SCSSE)

SCHOOL OF ELECTRICAL, COMPUTER & TELECOMMUNICATIONS ENGINEERING (SECTE)

SCHOOL OF INFORMATION SYSTEMS & TECHNOLOGY (SISAT)


Resolved FEC08/06:

7.2 New Prize: Pen Computer Company Prize for an Introduction to Health Informatics

Resolved FEC08/07:
That FEC recommends approval of the new prize ‘Pen Computer Company Prize for an Introduction to Health Informatics, effective 2009 based on 2008 results.

SCHOOL OF MATHEMATICS AND APPLIED STATISTICS (SMAS)

7.3 Change of name: MATH110

Resolved FEC08/08:
That FEC recommends approval of the MATH110 change of name from ‘Advanced Mathematics 1’ to ‘Advanced Mathematics’, effective from Spring 2008.

7.4 Major changes to MATH141 and MATH142

Resolved FEC08/09:
That FEC recommends approval of the major changes to MATH141 and MATH142, including the change to the names, content and delivery, as outlined in the proposals attached to the agenda.

7.5 Major changes to MATH187 and MATH188

Resolved FEC08/10:
That FEC recommends approval of the major changes to MATH187 and MATH188, including the change to the names, content and delivery, as outlined in the proposals attached to the agenda.
*8 ITEMS FOR DISCUSSION AND FEEDBACK

*8.1 Telstra Prize

Resolved FEC08/11:
That FEC recommends approval of the new Faculty prize ‘Telstra Prize’, effective 2009 based on 2008 results.

*8.2 Faculty Graduate Qualities

Dr Holly Tootell, Chair of the Faculty’s Graduate Qualities working party, reported that, as recommended by the University, Faculties with mixed Schools should accept the University’s five Graduate Qualities by 1 July 2008.

Dr Tootell advised that each School can develop its own specific qualities at a later date.

Resolved FEC08/12:
That FEC recommends approval of the UOW five Graduate Qualities as the Faculty’s Graduate Qualities, with Schools to develop more specific qualities at a later date.

9. OTHER BUSINESS

9.1 WCA Student Performance Data

The Committee noted the student performance data as attached to the agenda.

*9.2 Student Representative Position

The Chair advised that this is the last meeting for the current student representative, Mr Adam Parkes, whose term ends 30 April 2008. The Chair extended thanks to Mr Parkes for his service on behalf of the Committee.

A new student representative will be elected in April.

*9.3 Graduate Certificate in Technology Engineering

Master of Technology Engineering
Master of Engineering Studies
Master of Engineering Studies (Double Major)

This course concept proposal was previously forwarded to the Committee via email. Discussion between members has resulted in some amendments to the original course concept proposal.

A member queried the proposed name, i.e. ‘Technology Engineering’. Professor Fazel Naghdy advised that the International Unit recommended this name after researching the market.

A/Professor Graham Williams advised that once this Course Concept proposal has been approved by the Course Approval Management Group, SECTE will be required to submit a full course proposal to the FEC for approval.
Resolved FEC08/13:
That FEC recommends approval of the course concept proposal for the Graduate Certificate in Technology Engineering, Master of Technology Engineering, Master of Engineering Studies and Master of Engineering Studies (Double Major), for submission to the Course Approval Management Group immediately.

10. NEXT MEETING
The next meeting is scheduled for 1:30 pm Thursday 12 June. A reminder that this meeting is the last meeting to submit major course proposals for 2009.

There being no further business, the meeting closed at 1:55 pm.

Angelina Lonard
FEC Secretary
9 April 2008