UNIVERSITY OF WOLLONGONG  
FACULTY OF INFORMATICS  

Minutes of Meeting No. 2/2005 held on Thursday, 5 May, 2005  
at 1:30pm in the UniCentre Function Rooms 1 & 2.

PRESENT:  
Prof D Steel, Dr M Abolhasan, Ms J Abrantes, Ms G Awyzio, Ms V Baker,  
Mr G Bewsell, Mr S Bland, Prof S Bouzerdoum, Mr R Brown, Ms L Burgess,  
A/Prof I Burnett, Mr P T Castle, Dr P Ciufo, Dr G Cox, Dr P Davy, Mr J Donohue,  
Dr P Doulai, Prof E Dutkiewicz, Dr M Edwards, Mr G Ellmers, Mr S Elphick,  
Ms V Feros, Prof J Fulcher, Ms A Fuller, Mr O Garcia, Dr J Goard,  
Prof V Gosbell, Dr C Gulati, A/Prof T Herrington, Dr Xiaojing Huang,  
A/Prof P Hyland, Dr X-Y Lin, Dr W Li, Dr X-P Lu, Dr J Lukasiack, Dr L McAven,  
Prof M McCrae, Ms P McFarlane, Mr S Maher, A/Prof Y Mu, A/Prof F Naghd,  
A/Prof G Naghd, Dr M Nelson, Dr P Nickolas, Mr M O’Sullivan,  
Prof P Ogubona, Dr S Perera, Dr A Piggott, Dr A Porter, Dr P Premaratne,  
Mr R Raad, A/Prof J Rayner, Dr C Ritz, A/Prof K Russell, Mr N Sheppard,  
Dr V Smith, Dr W Susilo, Mr W Tibben, Dr G Trott, Mr S Van Duin, Mr P Vial,  
Dr K Ward, Mr B Webb, A/Prof G Williams, Dr A L Worthy, Dr B Wysocki,  
A/Prof T Wysocki, Dr Jiangtao Xi, Dr T Xia, Dr L Ye and A/Prof M Zhang.

IN ATTENDANCE:  Ms K Oborn.

1. PRELIMINARY BUSINESS

1.1. Apologies, Leave of Absence  
Apologies were received from Prof J F Chicharo, Ms S Dewhurst, Prof D A Griffiths,  
A/Prof P McKerrow, Ms A Meldrum, Ms K Michael, A/Prof J Montagner, Dr I Piper,  
Prof F Safaei, Mr D Saffioti, Ms H Tootell and Dr S Wilson.

It was noted that, A/Prof I Burnett, Dr P Ciufo, Dr L Dunn, Mr O Garcia, Dr Z Li,  
Mr D Robinson, Prof R Safavi-Naini, A/Prof D Siviter, Dr D Sirling, Ms K T Win, Dr P Yu and  
Dr S P Zhu are on study leave and Dr C Sandison is on maternity leave.

1.2. Confirmation of Minutes from previous meeting held 10 March, 2005  
The minutes of the previous meeting, held 10 March, were confirmed.

1.3. Business Arising from the Minutes  
There was no business arising from the previous minutes.

1.4. Welcome to New Student Representatives  
Acting Dean Prof David Steel welcomed the new student representatives to the meeting:
- Mr Bob Brown  Workplace Advisory Committee, Faculty Committee, FEC;  
- Mr Stephen Maher  Faculty Committee  
- Mr Michael O’Sullivan  Faculty Committee  
- Mr Simon Bland  Faculty Committee  
- Ms Vicky Feros  Faculty Committee  
- Mr Jeffrey Donohue  Faculty Committee  
- Mr Aneesh Krishna  FRC
2. **Starring of Items for Discussion**

   2.1. **Starred Items**
   No additional items were starred.

   2.2. **Unstarred Items**
   All unstarred items were endorsed.

3. **AUQA Report**

   PVC (Academic) Prof Rob Castle addressed the meeting and gave a brief update on the progress of preparations for the AUQA review scheduled to take place between May 16 and 19. Only two areas of Faculty, Hong Kong and Dubai were selected for review; both visits were deemed successful. The Dean will be the only member of Faculty directly involved in the Wollongong campus review.

   Prof Castle advised that a new procedure has been introduced to the review process, namely an informal walk around campus selecting staff at random for an unscheduled 10-minute discussion focussing on the individual staff member's relationship with the organisation. There is no requirement for staff to participate in these discussions, but they are encouraged to do so. Prof Castle asked that staff who are selected for these discussions provide feedback to the AUQA committee on the types of questions they were asked.

   Prof Castle supplied two copies of the University Portfolio and a handout detailing the visit process, likely questions and profiles of the auditors, for each staff member at the meeting.

4. **CDU Survey**

   Mr David Reynolds addressed the meeting to give an overview of the upcoming Leadership Survey which will be progressively implemented across campus commencing on 23 May. The survey is being conducted by Perseus Development, an external organisation and is intended to give feedback for supervisors on their leadership skills. David pointed out that the survey is broader than the previous one conducted in 2001 and will provide feedback from three areas: a self review, manager's review and subordinates' review. The survey is seen to offer a useful insight into skill sets and areas of development for supervisors and allows the university to meet their strategic needs as an organisation. David assured staff that the survey results will be completely anonymous; each staff member receiving a survey to complete will be identified by their own unique identifying number which will be stripped from the results prior to reports being collated. Supervisors with fewer than 4 subordinate staff will not be given results as a protection mechanism for the staff participating in the review. All staff who are the subject of the survey and receive feedback reports will be given support in devising action plans to improve in any identified areas. David requested that staff make specific concrete observations on the behaviour of the subject over a period of time and to consider each question in isolation.

5. **Dean's Report**

   5.1. **Staff**
   Prof Steel reported that:
   
   - Academic Workplace Agreements (AWAs) will impact on staff but stressed there is no need for immediate panic, and asked staff to make themselves aware of the proposed changes; Higher Education supplement of The Australian newspaper, Union and Government websites are the best sources of information.
   
   - there has been no decision on the appointment of an incumbent to the MICD position; the right person is still being sought.
   
   - eight academic positions in SITACS were recently advertised in the areas of Health Informatics, Software Engineering and Information Technology.
5.2. Activities
Prof Steel reported that:
- the recently held Faculty Prize Night was a success and thanked all those involved.
- Early Entry is scheduled for September 26.

5.3. International
Prof Steel reported that:
- Prof Chicharo and Bill Damachis have been successful in securing new overseas partnerships.
- a new partnership has been signed with ZhengZhou University who have a purpose-built IT college to house the operation.

5.4. Budget
Prof Steel reported that
- the Faculty has received the level of funding it expected.
- laboratory upgrades are taking place in Schools.
- a revised plan has been devised for the upgrade of computers within the Faculty; an IT committee is to be formed to assist in this process; Heads of Schools to have input.

5.5. Other
Prof Steel reported that:
- the Faculty Plan has been revised and is now ready for consultation and presentation to the Faculty at a special meeting to take place shortly
- the next Faculty Advisory Committee meeting is scheduled for Friday, 13 May and will be focussing on the draft Faculty Plan.

6. Associate Dean (Research) Report
Prof David Steel reported that:
- ARC Linkage Grant applications submission deadline is Thursday, 5 May; 2–3 of the total 14 from the University are from Informatics. A larger number of applications from the faculty is expected for the second round due later in the year.
  - the Government is looking at measures of quality for research at lower level rather than university level. UoW needs to ensure that its achievements in industry research are reflected in any new assessment process.
  - two key terms quality and impact are being used together and separately when talking about research.
  - Professors Safavi-Naini and Steel are members of a University working group considering how to assess quality and impact at UoW; could lead to changes in the way research funding is allocated to universities.
  - There may be a move toward different types of institutions: research intensive; research active; research non-active.
- RIBG Pool 2 grants have been submitted; 7-8 out of 25 University wide are from the faculty.

7. Sub-Dean’s report
The Sub-Dean reported that:
- the option for students to withdraw without penalty has now passed and Fails will be applied.
- Minimum rate of Progress rules are changing; no restricted programs; warning issued for non-completion of at least 50% of course; student to show just cause; there are documentation issues for students transferring to other institutions; staff need to use the marking schedules and follow explicitly; accurate documentation to be kept on all cases.
more detailed information to be made available on the Student Admin database; this will prove to be beneficial to faculty for a variety of purposes.

8. HEADS OF SCHOOL REPORTS

8.1. SITACS

Prof Philip Ogunbona reported that:

- eight positions in the School were recently advertised. These are a combination of contract positions up for renewal and replacing staff who have resigned.
- Operations Manager, Mr Les Ohlbach has resigned effective 1 April, 2005; Mr David Vernon is the interim replacement.
- Ms Holly Tootell was the recipient of the Informatics Faculty Octal Award for outstanding contribution to Learning and Teaching.
- a number of staff members have recently received research funding grants:
  - Dr Willy Susilo, Dr Jo Abrantes and Dr Anne Porter; ESDF grant for CSCI114;
  - Mr Brogan Bunt in conjunction with Faculty of Creative Arts staff; ESDF grant for interdisciplinary/inter-faculty postgraduate study.
  - Dr Willy Susilo, Dr Khin Than Win and Mr Daniel Saffioti; Apple University Development Fund grant for iPathology for the Apple iPod.
  - Mr Daniel Saffioti; Apple University Development Fund grant for Developing Pshell for the Mac OX X platform.
- A two-day Linux Fest workshop attracting 110 students was held on campus in March.

8.2. SMAS

A/Prof Graham Williams reported that:

- a large number of staff attended the recent International Statistical Institute meeting held in Sydney; some presenters have since visited UoW.
- Prof David Steel is on the program committee for the next ISI meeting to be held in Lisbon in 2007.
- the Australian Mathematical Sciences Institute (AMSI) visited the School recently to discuss programs and assistance opportunities for the School; $20m has been received from the Government to assist member institutions; members comprise 29 institutions, mostly universities.
  - will run an Honours level subject over Summer at almost no cost to students ($100 charge);
  - provides partial funding for meetings.
- Health Informatics was mentioned by AMSI reps during the visit.
- a Maths Teachers' day will be held by the School on 28 June. This is a one day session covering teaching tips, interesting things that can be done with maths, careers for mathematicians. A talk will be given by members of AMSI who are involved in writing maths textbooks for Years 7–12. Brochures for the event are currently being produced.
- Drs Mark Nelson and Anne Porter have been awarded ESDF grants.
- a new member of staff, Mr Adam Piggott, has commenced in the School.
- ABS Chair update:
  - an offer has been made for the position of Professor of Statistical Methodology; negotiations are ongoing but outcome expected soon.
  - four of the seven ABS scholarships offered this year went to UoW students.
Linkage grants and consultancies could result from the association with ABS.

- Work Integrated Learning Scholarships have been negotiated with IRIS; opportunity to formalise across faculty.

8.3. **SECTE**
Prof Salim Bouzerdoum reported that:
- the school is currently focussing on exam preparation.
- Workload reviews are being completed.
- a new staff member, Mr Brian Biehl has commenced in the role of storeman.
- the recently advertised computer support officer position attracted 48 applications; short listing will take place next week.
- Prof Vic Gosbell has given notice that he will retire on 1 July but will remain engaged with the School, one of the leading Power Quality Schools in the country. Prof Bouzerdoum wished Prof Gosbell well for the future.
- Dr Jason Lukasiak has resigned effective 3 June, to take up a position in industry; Jason has been a valued member of staff.
- Dr Phil Ciufo’s position will be advertised later in 2005.
- the School Education Committee has given approval to undertake a restructure of all courses offered. A meeting was held with Engineering Faculty to discuss accommodating the Mechatronics degree in the restructure.
- all seven RIBG grant applications submitted by the Faculty have come from the School.
- feedback from students attending the Career Advisor’s Day say that it was a good function but too short.

9. **COMMITTEE MEMBERS’ REPORTS**

9.1. **Academic Senate** – Prof J Seberry, Ms P McFarlane, A/Prof R Nillsen, Dr A Porter and Prof Rei Safavi-Naini.

- **Vice Chancellor’s Report** – the VC expressed official statement that UOW opposes the VSU legislation. Loss of funds will mean reduction of services and raised fees. Perhaps an introduction of a ‘service fee’ may be a solution. Government feels strongly about this so the expectation is that it will be implemented in its extreme form.
- **AUQA** – now is in Dubai and Monday they will be in Hong Kong. The main campus audit is for the 16th to 19th of May.
- **Medical School** – the submission goes in on May 9th.
- Additional comment was made regarding the Federal government’s attempt to take control of universities. It appears to be stopped at this time. VCs across the country opposed this move.
- **Chair’s Report** – the review of HSC subjects (category A) is now underway.
- **Enterprise Bargaining** – is now in the system for final approval.
- **Dubai Report** – UOW is now 1 of 19 universities at the Knowledge Village. There are 6000 students at KV, 2000 are UOW’s. Computer Science has 133 students and the BIST has 137. $8M has been put into faculties over the years from Dubai which is regarded as the best quality university in the United Arab Emirates.
- **AUQA** – for further information the Quality website has been updated. A new proposal to the review is that the committee members will walk around the campus at certain sessions to ‘drop in’ on staff for a chat. These are considered informal. The feedback from Dubai is that the visit is so far so good. The library can ask for licenses for the databases on line.
• EEO/AA will now be called Employment Equity Diversity – EED. Sexual harassment report should be read by all and noted as there is an online training component that all should take.

• Senate Self Review Survey – no comment at this time. A working party has been formed to discuss Senate workings and structure, etc. An amendment to the part is to co-op an academic outside of Senate.

• PG Student representation approved an election to be held.

9.2. Faculty of Arts – Mr P Vial
No Report

9.3. Faculty of Commerce – Dr P Yu
No report.

9.4. Faculty of Creative Arts – Mr D Saffioti
No report.

9.5. Faculty of Education – Mr P Doulai
No report.

9.6. Faculty of Engineering – Dr K Ward
Main Items:
- Domestic and International enrolments are being maintained in Engineering.
- Dubai has expressed interest in commencing engineering degrees but this could only be considered after a feasibility study is done.
- Engineering is preparing for the AUQA audit and has been targeted as one of the academic units in the audit sample.
- Engineering has just completed their workloads model which is about to be put into practice.

Other matters of interest:
- Some budget cost cutting measures are being considered.
- A Multimedia big screen is proposed for the Engineering student foyer.
- Space issues are also a concern for Engineering.

9.7. Faculty of Health and Behavioural Sciences – Dr K T Win
- David Reynolds from CDU visited the meeting and explained in detail regarding “the leadership survey” that is to be conducted at the HBS faculty soon.
- Ms Heather Sainsbury and A/Prof Damien Considine visited the meeting and provided the “Progress Report of AUQA Audit. They explained to the meeting attendees regarding the Wollongong Visit of AUQA and how the walk around sessions would be and the process of AUQA.
- Patrick Crookes advised the committee that:
  - Faculty restructuring timeframe for feedback and input ended on the 29th of April.
  - Prof. Don Iverson and Prof. John Hogg are working on the Report to be submitted to the Australian Medical Council regarding the Medical School. The report is due on the following week. The committee is looking at courses and the graduate attributes for the Premed programs.
  - Issues regarding whether the Faculty’s IT services will be provided in house from the IT staff within the Faculty or the take over from ITS
- Faculty Research Committee, Sandra Jones reported that
  - FRC is finalising on the funding guidelines for staff and students
  - Staff are advised to report the funding outcomes of faculty funded projects
o HDR students meeting on the 2nd of May and will be advised them regarding funding, presentations and Competition from the research office
o Research Newsletter will include the information regarding training courses, news regarding paper publications, achievements such as best paper award in conferences, outcomes of faculty funded research

• Faculty Education Committee reported that comparison of assessment of different subjects and the learning and teaching assessment.

9.8. **Faculty Law** – Mrs H Tootell

• New and restructured LLB degrees have been approved by the Faculty. This affects our combined degree programs. The changes have been put in place to address changing market demands. This is being discussed further with Deans and HoS before going to Senate Standing committee.

• New subjects for proposed LLB (Honours by Research) and combined LLB (Joint Honours by research). This may be an opportunity for Faculty and Schools to discuss with Law.

9.9. **Faculty of Science** – Dr W Susilo

• New degree initiative: International science and technology degree.

• The Dean reported that he attended a successful workshop meeting at the University of Colorado to discuss an agreement on the structure of the 4 year Honours degree in science and technology to be offered through all three Universities: University of Wollongong, the University of Colorado and Dublin City University.

• A new process for undergraduate scholarship is being developed, because the applicant receiving the highest UAI in the Faculty this year was not short-listed for a scholarship interview because of his relative performance in the trials. Something to look at during the early entry program, for instance.

• Loftus intake in 2005 is still looking good for the Faculty of Science. Currently there are 30 students enrolled in the program.

• Dean requested that staff look at both policies on copyright and alcohol policies and provide feedback in the next meeting.

9.10 **University Research Committee** – Prof D Steel

No report.

9.11. **Faculty Research Committee** – Prof D Steel

No report.

9.12. **University Education Committee** – A/Prof F Naghdy

9.13. **Faculty Education Committee** – A/Prof F Naghdy

The following matters were discussed in addition to those items forwarded for approval by Faculty:

**Report from CEDIR**

• Professor Sandra Wills attended and gave a presentation about the eTeaching Strategic Plan and the eTeaching Business Plan. She summarised the elements of both plans and the consultation process taking place. She is seeking guidance and feedback from FEC regarding the content and direction of both plans.

• The eTeaching Strategic Plan focuses on what is unique about eLearning and eTeaching at UOW. The main aims are that by 2010:
  ▲ Every UOW course includes a “global learning project”.
  ▲ 80% of subjects are ‘blended’ (ie. Using eTeaching technology). In 2004, 40% of subjects were ‘blended’.
▲ Grow ‘multi-location’ subjects (ie. Different classes at different locations). In 2004, 20% of subjects were ‘multi-location’ subjects.
▲ Focus on quality: how we can use eTeaching technology better.
▲ The eTeaching Business Plan includes information regarding the implementation of the new Learning Management System, WebCT Vista. The new system has been installed and is well supported. The next step is to migrate a selection of 30-50 subjects for trial in session 2, before the migration of all subjects for 2006.
▲ It is hoped that the strategic plan will be approved by the end of the year, and the business plan is expected to be implemented soon.

**Learning Development**

- FEC set up a Tertiary Literacies Integration Working Party in response to an identified need to better integrate academic and information literacy, language and learning support into curricula. The working party includes representatives from each School, plus representatives from Learning Development and Library Services.
- The Working Party aims to identify the most appropriate subjects in each degree for integration and develop a staged plan for implementation and review of the integration process. It is hoped that the integration into key first year subjects will be completed by the end of 2006, and integration into most other key subjects by the end of 2007.

**Progress of QUALITY 101 Working Party**

- The QUALITY 101 Working Party was set up in 2004 to identify, investigate and address student, systemic and program factors which may affect pass rates, particularly in first year subjects. Progress in 2005 includes:
  ▲ Success of two out of three ESDF applications submitted in 2004 (one in SITACS and one in SMAS). This means that work commenced by the Working Party can be progressed via the ESDF teams.
  ▲ An ARC application for funding has been submitted.
  ▲ Have obtained ethics clearance for ESDF work and Working Party work in 2005.
  ▲ Some subject improvements were implemented in Autumn 2005, so it is hoped that the results will show improved pass rates in the subjects reviewed.

9.14. **Library Committee** – Mrs H Tootell

- Faculty Newsletters are being published regularly. These are excellent sources of information for new acquisitions and information. Available online at: http://www.library.uow.edu.au/about/news/faculty/
- Information Literacy Integration forum being held on 30th June (TBC).

9.15. **Report from the Faculty Librarian** – Ms A Meldrum

No report.

9.16. **Internationalisation Committee** – A/Prof G Williams

- New enrolments of international students for the University showed a 5% increase over 2004. This was saved from being a decrease by a large increase in study abroad and a small increase from China. Changes in study abroad funding in the USA army mean further large increases provided we meet their accreditation standards.
- There have been appointments in Commerce and Arts/Education of faculty international officers (similar jobs to Bill Damachis).
- In Dubai, there is a newly appointed CEO, Professor van der Walt. All degree offerings are now accredited and they are looking at establishing a College of Engineering.
- There are about 32 scholarships that the University has for International students doing coursework masters. In the past these had been designated for certain areas, mainly
South America. There has been a reorganisation with the Scholarships more widely distributed and targeted to strategic areas. They will be reviewed frequently. All the scholarships take the form of a fee waiver for the second semester of study and faculties are strongly encouraged to add their own.

9.17. **Faculty WAC Committee** – Mrs K Williams

- First Aid Officer and Fire Wardens signs have now been erected in Building 39 Faculty and Foyer area.
- The lantern-type torches for blackout procedures have been delivered and passed on to David Vernon who will arrange for distribution to the relevant areas.
- The organisation for the relocation of the security phones at entry to buildings 3 and 35 has been passed onto Disability Services to expedite.
- The *Policy on alcohol and drugs in employment* has been ratified by the University OH&S committee. The policy is to be read in conjunction with the *Guidelines on use and management of alcohol at university functions* document; both documents can be found on the OH&S web site at:

  - All staff should familiarise themselves with both documents and the implications of breaching the policy.
  - Questions were raised about the definition of non-medically prescribed drugs and whether this includes paracetamol. The OH&S units reply is that Medically prescribed drugs include those that can be prescribed by anybody and be bought over the counter at a chemist; which includes panadol, dispirin etc. The term non-medically prescribed drugs refers to the drugs which are not medicinal or prescribed, for example recreational/experimental drugs, and prescription medication that is not appropriately obtained.
- The insect and rodent infestation problem in building 35 has been passed on to Buildings and Grounds for action. Any future concerns should been directed to Buildings and Grounds via the completion of an Incident Report.
- SECTE have formed an OH&S sub-committee; Terms of Reference have been developed and nominations for committee members are currently being sought.

9.18. **Wollongong University College** – Mrs H Tootell

- Student intake from China is possibly at the high water mark and any changes may be offset with intakes from other countries.
- The proposed Bachelor in Business Administration (Wollongong College Auckland) was accepted by the WUC Education Committee.

10. **REPORT FROM THE FACULTY EDUCATION COMMITTEE – 7 APRIL, 2005**

10.1 **Subject Proposal – Revision of ECTE953**

The subject ECTE953 – Advanced Project has been updated.

The revision includes changes to:

- Subject Name
- Subject Content
- Learning Outcomes
10.2 Subject Proposal – Revision of ECTE957

The subject ECTE957 – Advanced Internet Project has been updated.

The revision includes changes to:
- Subject Content
- Tertiary Literacies
- Assessment Methods

The subject proposal and a summary of the relevant sections of the current subject description have been attached for comparative purposes.

Resolution 05/04

It was resolved to approve the revisions to ECTE957 – Advanced Internet Project, effective from 2005.

10.3 The Institution of Electrical Engineers Prize – Revision of Prize Value

SECTE and the Institution of Electrical Engineers wish to revise the value of the Institution of Electrical Engineers Prize from $250 to $400.

The prize conditions have also been updated to reflect requirements of the new university prize policy and template. The eligibility criteria have not changed.

The prize conditions are attached.

Resolution 05/05

It was resolved to approve the value of The Institution of Electrical Engineers Prize increasing from $250 to $400, effective from 2005.

10.4 ITCS937 – Removal of Pre-requisite

SITACS wishes to revise the pre-requisite for ITCS937 – Security, Risk Management & Control in Electronic Commerce, as follows:

Current Pre-requisite
IACT906 – Business On-Line

Proposed Pre-requisite
None
In the interim, an additional lecture will be held for any student who does not possess the assumed knowledge.

**Resolution 05/06**

It was **resolved** to approve the pre-requisite revision to IACT937 – Security, Risk Management & Control in Electronic Commerce, effective from 2005.

### 10.5 Addition of Subjects to IACT Graduate Subject List

SITACS wishes to add IACT940 – Research Methodology and IACT950 – Research Report to the IACT Graduate Subject List as they were previously inadvertently removed.

Subjects included in the IACT Graduate Subject List are available to students enrolled in either the Master of Information and Communication Technology or Master of Computer Science degrees.

**Resolution 05/07**

It was **resolved** to approve the addition of IACT940 – Research Methodology and IACT950 – Research Report to the IACT Graduate Subject List, effective from 2006.

### 10.6 Revision to BCompSc Course Requirements

SITACS wishes to revise the BCompSc Course Requirements as outlined in the attachment to the agenda.

**Resolution 05/08**

It was **resolved** to approve the revision to the BCompSc course requirements, as outlined in the attachment to the agenda, noting that the change is retrospective and that students who commenced prior to 2006 will be notified accordingly and will not be disadvantaged by the change.

### 10.7 Minor Course Proposal – BCompSc

SITACS wishes to officially list the availability of a second major in Politics as part of the Bachelor of Computer Science degree. A handful of students have already requested permission to undertake this second major, and it is a very popular choice.

The attached application for approval of minor amendment outlines the proposal.

**Resolution 05/09**

It was **resolved** to:

(a) approve the addition of a second major in Politics to the Bachelor of Computer Science degree, effective from 2005, and

(b) forward the proposal to the Academic Senate Standing Committee for approval.

### 11. Report from the Faculty Research Committee

Dealt with under item 6.

### 12. AUQA Audit

Dealt with under item 3.
13. **OTHER BUSINESS**

There was no other business.

14. **DATE OF NEXT MEETING**

Prof Steel thanked members for their attendance and closed the meeting at 3pm. The next meeting is scheduled for 16 June, 2005.

Signed as a true record

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Professor David Steel, (Acting) Chair

Ref: FAC.02/2005
Kim Oborn